

Neighborhood Resource Centers

Neighborhood Block Party Policies

(480) 312-7900

Neighborhood block parties are a great way to get to know your neighbors, build relationships, promote neighborhood safety, create a sense of community, and... they're fun! To help neighborhoods get together, we've created a number of ways to make it easy for you to host your event!

- We provide funding of \$25.00!
 - In the form of Gift Cards to local grocery, department or discount stores
 - For food, water, soft drinks and party or picnic supplies only. Alcohol and tobacco products may not be purchased with city funds
 - One gift card per neighborhood per year
 - Subject to availability
 - Please submit your request for a gift card at least 2 weeks prior to the event by calling (480) 312-7900
 - Proper ID (Driver's license, State ID, U.S. Government ID, US passport) is required for gift certificate pick up
 - Responsible party must be over the age of 21
 - Due to limited funding, gift cards are not intended for G.A.I.N. events. However, after hosting a G.A.I.N. party, another ADDITIONAL party within eleven months is eligible for TWO gifts cards
- We have block party equipment available to check out!
 - Portable sound system (for announcements)
 - Traffic safety cones (to block ends of street or cul-de-sac)
 - Pop-up shade tent
 - Ice chests (2)
 - 40-cup electric coffee maker (includes filter)
 - Please submit your request for equipment at least 2 weeks prior to the event by calling (480) 312-7900
 - Organizer must arrange for pick up and return
 - Normal equipment checkout is from Friday to the following Monday (please ask for prior approval for alternate arrangements)
 - Equipment checkout is subject to availability
 - Proper ID (Driver's license, State ID, U.S. Government ID, US passport) is required for equipment check out. Responsible party must be over the age of 21
 - Registered organizers may be held responsible for loss or damage to city equipment
- We have party ideas and suggestions upon request!
 - Themes
 - "Ice breakers"
 - Activities
 - Games
- We can help with visitors/guests for your block party!
 - Police staff
 - Recreation staff
 - S.M.I.L.E. clowns
 - Elected officials
 - Fire staff
 - Subject to availability

**Requests for gift cards and equipment must be submitted
at least 2 weeks prior to event.**

**Arrangements for visitors to your event should be made
at least 30 days in advance.**

Call (480) 312-7900 with requests.

Block Party Checklist

A Special Events Permit may be required for parties that will block certain types of streets, and/or that include live entertainment or amplified music. Call the Neighborhood Resource Center at (480) 312-7900 for further information.

This checklist provides some helpful hints to make block parties more manageable. Residents planning a block party should consider the following items to secure a safe event with minimal disruption to nearby non-participating neighbors:

- ☐ A completed Block Party application must be submitted at a City of Scottsdale Neighborhood Resource Center before a block party can be held. Applications are available at <http://www.scottsdaleaz.gov/Safety/BlockPartyApplication.pdf>, by calling (480) 312-3111, or visiting a [Neighborhood Resource Center](#).
- ☐ Whenever possible, choose a location that will not disrupt normal traffic patterns. A cul-de-sac or other minor non-through street location will work best.
- ☐ You must use portable barricades if blocking of a residential public street is necessary. Barricades are available free of charge for block party use, and a barricade plan must be submitted with your block party application.
- ☐ Organize areas where people will congregate that are away from portable barricades, to avoid injury to attendees or damage to barricades.
- ☐ Notify residents impacted by your event. A simple, fun flyer distributed to neighbors can invite and alert households in your area; include a contact phone number in case someone has concerns or questions. Block Party flyer templates are available at Neighborhood Resource Centers, or you can create your own. Don't leave flyers in mailboxes (it's illegal); hand delivery is best!
- ☐ Ask local businesses if they are willing to provide goods, services, or raffle prizes for your event! Speak with a manager, and be prepared to leave a written request stating the function date, time, location, number of people and purpose. Offer to post an advertising sign at the function, to acknowledge the contribution they make. Approach large corporations in plenty of time before the party.
- ☐ If you live in a subdivision with an HOA, make sure to get approval (and support!) from your Board.
- ☐ Plan for parking spaces for residents and guests.
- ☐ When planning, remember to assign responsibility for clean up.
- ☐ All consumption of spirituous liquor (alcohol) is limited to private property.
- ☐ Play equipment, including inflatables ("jumpies") must be located on private property and kept out of any public street or easement.
- ☐ Noise complaints (including amplified sound or live music) can be subject to calls for service from the Police Department. Please be considerate of others, especially after 10:00 p.m.!